



VOLUNTEER OPPORTUNITIES

with The PJR Collective for the Healing of Domestic Violence



Name: _____ Email: _____

◆ = Background Check | ★ = Confidentiality Agreement | ● = Liability Waiver

☐ Admin Help [★, ●]

The needs of this role are more seasonal or periodic and will include helping to prep office mail outs (printing, collating, stuffing and addressing envelopes, stamping, and mail drop off) and other administrative errands.

☐ Cakes4Kids Coordinator & Volunteers [★, ●]

We partner with another non-profit, which provides cakes to kids for birthdays, graduations, and other important occasions. A Coordinator will be responsible for keeping up with important celebration dates and entering requests into the Cakes4Kids portal. Coordinator and volunteers will serve as a liaison to help ensure the cakes get picked up and passed onto the PJR case worker.

☐ Certified Volunteers [◆, ★, ●]

Certified Volunteers are the most coveted volunteer position at The PJR Collective. These volunteers are our only victim facing volunteer role and must go through extensive training in order to achieve a Certified Volunteer role. There is inherent risk that comes with this position and Certified Volunteers are trained on trauma, complex trauma, and a “do no harm” approach when helping our PJR families. Certified Volunteers do not act in place of emergency services, therapists, psychologists, or legal council.

☐ Court Advocate [◆, ★, ●]

Court advocates show up to court with our clients as extra support. Court consists of cases where clients are attempting to get an emergency protection order, a final protection order, or are going through custody and/or divorce litigation. Advocates should expect to be in the presence of a violent perpetrator. Those interested in a leadership role can be trained in helping victims fill out necessary paperwork and to advocate in front of a judge.

☐ Clothing & Household Goods Distributor [◆, ★, ●]

This person will be the main contact for our victims when they have seasonal clothing needs and will manage what comes out of the closet for new clients. Volunteers will have contact information for the families we serve but will not be delivering items. Volunteers will be responsible for maintaining the inventory count of items donated from The Community Closet.

☐ Crafting Volunteers [●]

We periodically have needs for crafting savvy people. These volunteers will help design and execute things like our Christmas tree for Tinsel Trail, Christmas float, and other parade items. Volunteers interested in sewing or making Christmas stockings, blankets, hats, etc. are also helpful, especially around the holiday season.

☐ Event Planning Team [●]

This group will consist of an event planning lead and a volunteer team who will head up the organizing of larger planned events, such as galas or large fundraisers. They will work on planning regarding deejays, bartending, snacks/catering, etc. and will lead day-of activities such as event sign-in, set up and decor, and take down.

☐ Fundraiser

This position is less about planning fundraising events and more about drumming up donations within our local community, through private donations and corporate sponsorships. If not the same person as the Public Relations Volunteer, will work closely alongside that role.

☐ Fundraising Team

The Fundraising Team *will* plan fundraising events and drum up exciting opportunities where the public can get involved. This can include larger structured events or smaller events (such as coordinating sponsored restaurant nights.) The team is responsible for raising donations and raising awareness! Events should be fun, uplifting, and an encouraging way for the community to get involved.

☐ Pet Advocate [★, ●]

One of the reasons people stay in violent situations is that they don't want to leave their pet behind. This person will be responsible for helping to find foster homes, a new home, or to serve as a liaison with other area pet non-profits or veterinary clinics during the period after someone leaves and before they establish a new home.

☐ PJR Runner [★, ●]

Physical donations are a huge part of our operation. Meeting donors to pick up donations and transporting them either to The Community Closet or to an assigned PJR Case Worker is a gap we need filled! We would love a small team of people who have availability to pick up and transport donations or occasionally groceries or other specific items for our PJR families. Will also be responsible for writing tax receipts to donors.

☐ Procurement Volunteers [◆, ★, ●]

Our procurement volunteers are professional shoppers for The PJR Collective! This can look like doing a grocery order through Instacart, a diaper run, clothing purchases for children we serve, or shopping for non-profit needs like storage items, hangers, or office supplies. Volunteers will never use their own money but will be granted purchasing power using PJR funds.

☐ Public Relations Volunteer [◆, ★, ●]

This person will serve as our Huntsville Chamber of Commerce ambassador and work to establish relationships within the community through networking events. The purpose is to cultivate relationships with potential or current corporate sponsors and to spread community awareness around the work of The PJR Collective.

☐ Supervised Visitors [◆, ★, ●]

These volunteers will undergo state sanctioned training to be certified as court ordered supervised visitors. They will only volunteer time for clients of The PJR Collective. All associated costs will be paid for by The PJR Collective. Supervised visitors are required to be mandatory reporters and must be a different set of volunteers from forward facing victim support and cannot also be a PJR Certified Volunteer.

☐ Tech Team [★]

We will soon be doing more on the technological front, including podcasts and weekly videos. If you are skilled in the audio/visual field or with editing, please sign up to help here!